



Corporate Audio Equipment Hire

We have two Audio Visual packages for hire that are not included in any corporate packages or room hire fees. Hiring direct from us will save you (*delivery costs and set-up fees*) and you will have the confidence of knowing that your production is in good hands.

Hire of Goods is only available upon agreement to our hire terms & conditions

INFORMATION

You are welcome to provide your own video / data projector and speakers for the audio visual activity for your event. If you wish for us to set-up the equipment for you we charge a service fee of \$80

Please note: - data projectors have a very low volume that is localized to the projector table, if you have background voiceovers for your presentation or music it will need proper **amplification**. You may provide your own speakers or alternatively hire our speaker package.

Video / Data Projector - for your slide presentation

Slide show / DVD presentations Projector Package.....\$150

- 6ft Pull down projector screen – corporate stage location or / dance floor location
- Video data projector – with cables to connect to your laptop or our DVD player
Run your slide show using OUR DVD PLAYER (*which is also MP3 and MPEG compatible*) or use YOUR LAPTOP
- Projector table - positioned in front of the screen
- Sub woofer speaker system - positioned either side of the projector table
(if you wish to plug our speaker system into your device please ensure your device is capable of running external speakers via RCA connections or S-Video)

Sub Woofer Speakers - for your event music

Sub Woofer Speakers Package.....\$110

- Sunset Blue's Sub Woofer Speakers - to use for event music, or presentation slideshow music
- Leads / cables - to connect your laptop, or MP3 Player

Wireless Microphone & Lapel Mic

Wireless Microphone & Lapel Mic.....\$110

- Wireless receiver & Microphone – this wireless receiver will hook into our in-house audio system and your voice will be projected through our ceiling mounted speakers. It can also be used simultaneously with our current podium (fixed) microphone.
- Lapel microphone & belt pack (*supplied only on request*)
All of our equipment will pre installed on the day ready for your presentation.
This device has stringent operating requirements and requires the speaker to not switch the device off. Lapel microphones are only useful if your speaker is wearing suitable clothing to allow the mic to clamp on close to their mouth and is able to clip on to their belt or pants. The battery device cannot be placed in a pocket or under clothes that will inhibit the antenna from working correctly otherwise distortion or static will occur.



CONDITIONS OF HIRE

Use of Equipment

All of our equipment will be pre-installed on the day ready for you to connect your presentation.
CAUTION: The projector is to be operated by Sunset Blue Staff only and you may be liable for any damage to the device or bulb caused by **unauthorised use**, (for example the device must not be turned off or unplugged without the proper warm down process). **The projector bulb is valued at approx \$500 for replacement.**

Slideshows & DVD's – Operation of the Device

Whilst we can offer you some support we do not offer an audio visual attendant nor take any responsibility to get your DVD / Slideshow to display. We will set-up the data projector and connect to either your laptop or our DVD player and you will be required to provide a person to operate the show.

It is advisable that you check if your slideshow is working on a different computer than the source computer.

We also request that copies of your slideshow be available prior to the event... so we are able to test it before your guests arrive and problem solve on your behalf)

Faulty equipment

Whilst every effort is made to ensure our equipment is kept in good working order at all times, sometimes circumstances happen during the operation of equipment that may render it unavailable for your event. If time permits a replacement machine will be sought if this is not possible your hire payment will be refunded to you.

Terms of Hire

The hire of this item is single use ONLY and for use on the event day. If you require a slide show rehearsal then a second fee is payable to cover the time and services offered to set-up the equipment twice. Please note: due to the sensitive nature of events and the planned timeline by our clients we do not allow surprise hire. All slideshows must be with the knowledge and approval from our EVENT CLIENT regardless of whom is paying for the hire.

HIRE AUTHORITY

Hire of Goods is only available upon agreement to the hire terms & conditions

CLIENT NAME: _____ **EVENT DATE:** ____ / ____ / ____

I agree to the Terms & Conditions _____

HIRER MUST SIGN